

The Arts Guild of Old Forge, Inc.
Board of Directors' Meeting
July 25, 2011 Minutes

PRESENT: Helene McAleese, Deb Carhart, Patty Foley, Gary Lee, John Munyan, Kerry Rogers, Ed Stafford, Rex Germer, Frances Parent, Kevin Jost, Katie Noonan, Chris Gaige, Debi Ritz, Bill Simpson, and Executive Director Jennifer Potter Hayes

EXCUSED: Bob Stanton

UNEXCUSED: Susan Hazard Rimato

CALL TO ORDER: The July 25, 2011 monthly meeting of the Board of Directors of the Arts Guild of Old Forge, Inc. was called to order by President John Munyan at 6:40PM.

MINUTES: Kevin Jost moved and Gary Lee seconded a motion to accept the June 27, 2011 Board of Director's monthly meeting minutes. The motion carried.

COMMITTEE REPORTS: No questions on the committee reports. John Munyan added an Executive Committee report as follows:

At the monthly Executive Committee meeting it was brought to our attention by one of our members, that one of our Executive Directors should be honored for service to the organization for fundraising efforts, working long hours and being an advocate to the organization.

After thoughtful discussion, it was agreed that in our 60 year history, all Executive Directors working for this institution have contributed countless hours and contributed to the growth and evolution of the organization. Each one has played a supporting role and has demonstrated wisdom and courage and it would be irresponsible of the board to single out any one individual. Therefore, it has been decided that all Executive Directors from inception to current will be listed on a plaque along with years of service and displayed at VIEW.

Ed Stafford added to the nominating report that one of the election inspectors for the annual meeting will be on vacation so there will be a fill in member.

TREASURER'S REPORT: Debi Ritz reported that there had not yet been a finance meeting in July and the meeting would be held soon. The new finance manager Dawn Lenci has reconciled May and June financials.

Kevin Jost made a motion to apply with two signatures for a grant from our agency fund (Arts building) in the amount of \$16,891.00 (\$13,381.00 from a stock donation and \$3,600.00 balance in the building). The monies to be deposited into The Arts Guild's Adirondack Building Fund. Deb Carhart seconded the motion. The motion carried.

Kerry Rogers made a motion to apply with two signatures for a grant from our agency fund (Arts building) in an amount to be determined when received from a new donation. The monies to be

deposited into The Arts Guild's Adirondack Building Fund. Kevin Jost seconded the motion. The motion carried.

Rex Germer made a motion to apply with two signatures for a grant from our agency fund (Arts building) in any amounts as the gift of investments are received and liquidated. The monies to be deposited into The Arts Guild's Adirondack Building Fund. Frances Parent seconded the motion. The motion carried.

EXECUTIVE DIRECTOR'S REPORT: Jennifer Potter Hayes presented the Executive Director's Report which included a recap on the Gala event, rising numbers in membership and attendance, the membership program, the annual giving program, Long View Council, upcoming events in August and staff relations.

FIVE YEAR PLAN: Kevin Jost gave an update on the 5 Year Plan. He briefly reviewed the financials and what has been done and what needs to be done to complete the 5 Year Plan. He also discussed a sustainability sheet that was drafted for the 5 Year Plan.

CAPITAL CAMPAIGN: Next Kevin Jost gave a report on the status of View's Capital Campaign, Moving Mountains. He reviewed new donation amounts including monies pledged for the new match campaign. He announced a road sign and a sign for the lobby are going to the planning board for approval to map the progress of the campaign.

NOMINATING REPORT: Ed Stafford reviewed his monthly report which was as follows: The nominating committee met on July 22 at View with all 5 members in attendance. Also present was the Conformance Officer. We formed a slate of candidates to present to the membership for approval. They are John Munyan and Gary Lee for a second three year term and Ellie Cohen for a first three year term. We were notified by Rex Germer and Bob Stanton that they will not seek a second three year term after their terms expire in August. We now have two openings on the Board to fill for the 2014 expiration date. We have a list of seven potential candidates that have been asked and will consider at a later time but are not ready to serve right now. The committee also worked on the Charter and has it ready for the Board to approve. At our next meeting on Aug 12 we will be working on the policies for the nominating committee. Ed also reported that Bill Simpson will be resigning from the board and Patty Foley is completing her second three year term. He thanked everyone for their years of dedication and service.

Debit Ritz moved and Helene McAleese seconded a motion to replace Art Eyre with Pat Tappan as an election official for the Annual Meeting.

Deb Carhart moved and Kevin Jost seconded a motion to accept the nominating committee charter. The motion carried.

Deb Carhart moved and Kerry Rogers seconded a motion to endorse the current list of nominations for the board put forth by the nominating committee. The motion carried.

SALE OF THE OLD BUILDING: John Munyan appointed Chris Gaige as chair of the Old Building Committee. It was reported that the building clean up needs to be finalized right away.

ONGOING PROCESS CHECK: Deb Carhart's feedback for the board this month included creating an Annual Meeting timeline with ownership of various items such as financials, and communications to ensure all requirements were met.

Ed Stafford made a motion to adjourn the meeting. Katie Noonan seconded the motion. The meeting adjourned at 8:30pm. The next monthly Board of Director's meeting will be held on Monday, August 22, 2011 and the 2011 Annual Meeting will be held on Monday, August 29, 2011.

Respectfully Submitted,
Katie Noonan
Secretary